

Proposed Policies  
April 13, 2016

Topic: Meetings of the Commission

- I. The purpose of the Missouri Charter Public School Commission is to sponsor high quality charter public schools throughout the state of Missouri, per Revised Missouri Statutes [160.425](#).
- II. The Commission shall conduct its business in accordance with Chapter [610](#) of the Revised Missouri State Statutes.
- III. The Commission officers are Chairperson and Vice Chairperson. Officers serve one year terms and are elected in July.
- IV. The Chairperson can call a meeting of the Commission when he or she deems advisable and when three or more Commission members request a meeting.
- V. A majority of Commission members entitled to vote, present in person or by telephone, shall constitute a quorum.
- VI. Each Commission member shall have one vote. Commission members must be present in person or by telephone to vote in a meeting.
- VII. Committees of the Commission may be established by the Chairperson or by a majority vote of the Commission.
- VIII. Notice of each meetings of the Commission shall be posted five days in prior to the meeting.
- IX. Emergency Meeting: The five day notice can be waived by a majority vote of the Commission.
- X. Commission meetings may take place in person or by telephone. Minutes of the previous Commission meeting must be read, corrected and approved at a subsequent Commission meeting as soon as practical. Meeting minutes are posted following approval.
- XI. Materials for agenda items must be received by the Executive Director of the Commission three days prior to the meeting to be included on the Commission agenda.
- XII. Agenda items pertaining to Commission policy are presented at one meeting for review and discussion and voted on the following noticed meeting.

Topic: Sponsorship

- I. Sponsorship decisions are reserved for the Commission. Sponsorship decisions – to approve, deny, renew or close - are based on recommendations provided by staff and after the petitioner has completed the approved review process.
- II. Charter terms are for 5 years.
- III. The Commission will review applications within 90 days.
- IV. A “new application” is an application for sponsorship by a school that does not operate in Missouri.
- V. A “renewal application” is an application for sponsorship by a school that currently operates in Missouri.
- VI. A “transfer charter” is an existing charter school transferring sponsorship from a sponsor no longer sponsoring charter schools to the Commission, in accordance of [160.400.17.\(4\)](#).
- VII. Petitioners must apply to the Commission for sponsorship using the Missouri Model Application Document or one approved specifically by the Commission. The Commission reserves the right to modify the application.

- VIII. Petitioners are prohibited from contacting Commission members. Petitioners that do not comply with the application sponsorship process approved by the Commission can be denied by the Commission.
- IX. Sponsored schools are required to utilize web-based monitoring solution, as determined by Commission staff, for compliance and board management.
- X. Sponsored schools are required to participate in common enrollment processes identified by Commission staff.
- XI. Sponsored schools are required to provide to the Commission a plan of how they will disseminate best and promising practices and lessons learned throughout the term of their charter. This plan is included in the charter agreement.